

DRAFT

Preliminary Agenda ALMA Week in Garmisch-Partenkirchen

1 March (Large Conference Room)

Time	Topic	Responsible
08:30	Welcome	Massimo Tarengi
08:45	System Design Review Introduction	Christoph Haupt
09:00	ALMA System Design	Larry D'Addario
10:30	Coffee Break	
11:00	ALMA System Design	Larry D'Addario
11:30	ALMA Reliability	Jeff Zivick
12:30	Lunch Break	
13:30	Antenna Design	Stefano Stanghellini, Victor Gasho
14:30	Coffee Break	
15:00	Front End Design	Charles Cunningham, Gie Han Tan
17:30	End of the day	

2 March (Room Koenig-Ludwig, external, bus transfer)

Time	Topic	Responsible
09:00	Back End Design	Clint Janes, Alain Baudry
11:00	Coffee Break	
11:30	Local Oscillator Design	Clint Janes, Bill Shillue
13:00	Lunch Break	
14:00	Correlator Design	John Webber, Alain Baudry
15:00	Coffee Break	
15:30	Computing Design	Brian Glendenning, Gianni Raffi
17:30	End of the day	
17:30 – 22:00	Freetime in Garmisch	

3 March (Large Conference Room)

Time	Topic	Responsible
08:00	First feed back from review panel	Review Panel
09:00	Report of JAO and Chilean Office	Massimo Tarengi
10:30	Coffee Break	
11:00	Site IPT report	Joerg Eschwey, Simon Radford
12:30	Lunch Break	
13:30	Science IPT report including report of calibration group and presentation of calibration plan	Al Wootten, Tom Wilson
15:00	SE & I IPT report	Richard Sramek, Jeff Zivick, Christoph Haupt,
16:00	Coffee break	
16:30	Antenna IPT report	Stefano Stanghellini, Victor Gasho
17:30	ALMAEDM (new release, ...)	Stacy Oliver
18:30	End of day	

4 March (Large Conference Room)

Time	Topic	Responsible
08:00	Front End IPT report	Charles Cunningham, Gie Han Tan
09:00	Back End IPT report	Clint Janes, Alain Baudry
10:00	Coffee Break	
10:30	Computing IPT report	Gianni Raffi, Brian Glendenning
11:30	Correlator IPT report	John Webber, Alain Baudry
12:00	Public Relation IPT report	Henri Boffin, Lee Shapiro
12:30	Lunch Break	
13:30	Management IPT report	Massimo Tarengi, John Credland, Marc Rafal
14:30	ALMA milestone status and Project Management Control System (PMCS)	Richard Simon, Jean-Louis Beckers
16:00	Event tbd	
19:00	Banquet	

5 March (Large Conference Room)

Time	Topic	Responsible
08:00	ALMA operation plan	Darrel Emerson, David Silva
10:00	ALMA Integration ATF and Chile	Richard Sramek, Christoph Haupt
11:00	Coffee Break	
11:30	ALMA Commissioning	Science IPT
12:30	Lunch	
13:30	AMAC preparation	Massimo Tarengi
14:30	ACA design and Japanese contribution	Ryohei Kawabe, Koh-Ichiro Morita
16:30	Wrapping up	All
17:00	End of ALMA week	