

**ASAC Face to Face Meeting
2007 May 07 – 08, Japan**

Logistical Information

2007 March 19

1. Dates and Venue

Dates: May 07(Monday) and 08 (Tuesday), 2007

The venue: Room 338 (Third Floor), The Faculty of Science Bldg -1

(= “Rigakubu Ichigoukan” in Japanese)

at the University of Tokyo Hongo Campus

The University of Tokyo will provide internet connection at the venue.

2. Schedule

May 07

Meeting venue: Room 338

00:00 am – 00:00 (JST) (UT: 00:00 – 00:00): (TBD)

00:00-00:00: Lunch

00:00-00:00: The reception (Location and time will be informed later)

May 08

Meeting venue: Room 338

00:00 am – 00:00 (JST) (UT: 00:00 – 00:00): (TBD)

00:00-00:00: Lunch

00:00-00:00: Lab Tour (National Astronomical Observatory of Japan)

3. Hotel

Single rooms have been booked May 06 through 09 at the following hotel.

Tokyo Garden Palace

7-5 Yushima 1-chome, Bunkyo-ku, Tokyo, 113-0034, Japan

Phone: +81-3-3813-6211

Fax: +81-3-3818-6060

Check in: from 15:00

Check out: before 11:00

Room Rate (Special Rate)

Single, rate for one person: 9,124 yen per night

Room rate includes tax and service charge. Please note breakfast is not included in the room rate. Breakfast is another 1,260 yen per serving. If necessary, please apply to the reception desk at the time of check in.

Free internet connection available.

In order to complete your reservation, your schedule and preference are required. Please let the following person know them **by Mar. 31**.

Ms. Yumiko Osada

secretary@almasv2.mtk.nao.ac.jp

ALMA-J Project Office

National Astronomical Observatory of Japan

Fax: +81-422-34-3764

4. Logistics in Tokyo

The most convenient airport to arrive in is **Narita International Airport (NRT)**.
<http://www.narita-airport.jp/en/index.html>

From Narita Airport to Tokyo Garden Palace (Hotel)

Narita Airport = (JR /Narita Express “N’EX”) → **JR Tokyo station** (53 min /2,940 yen) **Tokyo** = (JR / Chuo line) →**JR Ochanomizu station Hijiribashi Exit** (5 min /160 yen)

See the following URL to find the guide map of Tokyo station

<http://www.jreast.co.jp/e/estation/index.html>

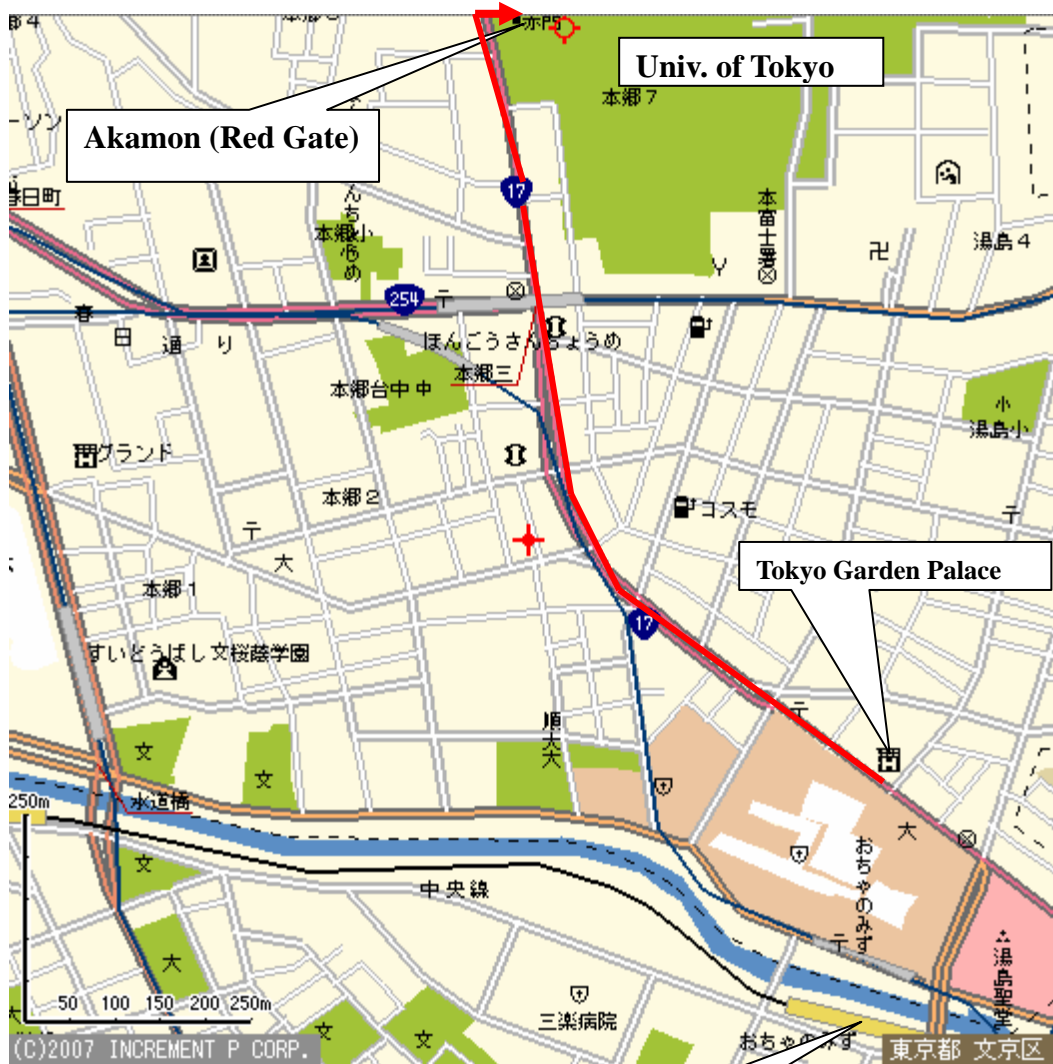
Access Map to Tokyo Garden Palace



From Tokyo Garden Palace to the University of Tokyo Hongo Campus

You can get there on foot and it's about 1 kilometer.

Access Map to the University of Tokyo Hongo Campus



JR Ochanomizu Sta.

Hongo Campus Map

